



Standards Committee

Date: FRIDAY, 2 OCTOBER 2015
Time: 11.30 am
Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members: Edward Lord (Chairman)
Oliver Lodge (Deputy Chairman)
Judith Barnes (Co-opted Member)
Nigel Challis
Mark Greenburgh (Co-opted Member)
Michael Hudson
Deputy Alastair King
Dan Large (Co-opted Member)
Felicity Lusk (Co-opted Member)
Virginia Rounding
Alderman Baroness Scotland
Tom Sleigh

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Lunch will be served in the Guildhall Club at 1pm
N.B. Part of this meeting could be the subject of audio/visual recording.

John Barradell
Town Clerk and Chief Executive

AGENDA

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES OF THE PREVIOUS MEETING**

To agree the public minutes of the meeting held on 1 July 2015.

For Decision
(Pages 1 - 4)

4. **REPORT OF ACTION TAKEN**

A report of the Town Clerk relative to a report of action taken, in accordance with the City Corporation's Standing Orders (delegated authority), in respect of the Standards Committee's Annual Report.

For Information
(Pages 5 - 6)

5. **COMPLAINTS PROCEDURE AND FORM**

A joint report of the Town Clerk and the Comptroller & City Solicitor.

For Decision
(Pages 7 - 26)

6. **REVISED GUIDANCE TO MEMBERS RE: CODE OF CONDUCT**

Joint report of the Town Clerk and the Comptroller & City Solicitor.

For Decision
(Pages 27 - 36)

7. **UPDATE RE: CO-OPTED MEMBER DECLARATIONS**

Report of the Town Clerk.

For Information
(Pages 37 - 42)

8. **ANNUAL REVIEW OF THE PROTOCOL ON MEMBER/OFFICER RELATIONS**

Report of the Director of HR.

For Information
(Pages 43 - 52)

9. **RECORDING OF LORD MAYOR'S GIFTS AND HOSPITALITY**

Report of the Private Secretary & Chief of Staff.

For Information
(Pages 53 - 60)

10. **AMENDMENT TO STANDING ORDERS (EXPANDED ROLE OF INDEPENDENT PERSONS)**

Copy of a report of the Policy and Resources Committee to the Court of Common Council.

For Information
(Pages 61 - 66)

11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**